

INDUCTION

POLICY

Rationale:

- Formal induction programs for new and returning teachers provide them with support, direction, contacts, feedback and essential information while building both confidence and performance.

Aims:

- To provide new and returning teachers with the support, direction and information that will allow them to be fully effective and comfortable in their new teaching role.
- To establish productive and harmonious working relationships with colleagues.

Implementation:

- The school principal is responsible for ensuring each newly appointed teacher to our school, or teacher returning from extended leave, undertakes a supportive and effective formal induction program.
- Skilled and experienced teachers with strong communication and interpersonal skills will be used as mentors for each beginning or returning teacher.
- Each induction will be planned prior to commencement.
- The induction program will comprise components consistent with the DEECD & Victorian Institute of Teaching induction materials for beginning and returning teachers located at www.sofweb.vic.edu.au/pd/begret/rsrclst.htm and www.vit.vic.edu.au

Evaluation:

- This policy will be reviewed by the leadership team in light of feedback received at the conclusion of each induction program.

This policy was last ratified by School Council in....

DECEMBER 2008